

City of Lansing - Election Commission
Procedures for Review of Canvassed Signatures
For Initiative, Referendum & Charter Petitions

1. Current listings of the active voter registration file will be ordered and 2 sets will be provided, one for those in favor of the petition and one for those opposed. These listings will be available for review in the City Clerk's conference room. Listings must remain in the conference room at all times.
2. Upon completed examination and review of each petition page by the City Clerk's staff and the recording of the results, a copy of the petition page will be provided to each group. Each petition page will have the number of valid signatures as well as a code for each signature that is not valid. A list of the invalid codes will be available.
3. If upon review by either group it is determined that there is a possibility that (1) a signature that is determined illegible is recognized as a registered voter, (2) a signature marked as *not registered* may be indeed a registered voter in Lansing or (3) a signature that was considered valid may not be genuine, then that group may request that further examination may be necessary by the City Clerk's office. This request must include the following:
 - a. Must be a sworn complaint;
 - b. Must be presented in writing;
 - c. Must include the page and line number of each signature being questioned as to the validity of registration or the genuineness of the signature of the circulator or of a person signing the petition.
 - d. Proof of registration may be provided to aid in the determination of a voters signature.
4. Complaints from either group will be reviewed up and until the City Clerk has made the determination that the petitions contain a sufficient and proper number of signatures or until final determination.
5. Request to view a voters record will be handled in the following manner:
 - a. A copy of the voters registration card will be copied with the voters party preference (if any) and the voters birth date blacked out, as required by election law .
6. Access to the master card file may be granted under the supervision of the City Clerk's staff, however no ink or pen will be allowed to make notes or copies. The City Clerk may make reasonable rules as necessary to protect the records and files and to prevent interference with the regular discharge of the duties of the staff. (Michigan Election Law 750.492)